

**UNIVERSITY OF KERALA**

<b>EMP ID</b>

**FORM OF OPTION**  
(Refer G.O. (P) No.86/2011 dtd. 26.02.2011)

\* I, ..... hereby elect to the revised scale of Rs.....with effect from .....

or

\* I, ..... hereby elect to continue in the existing scale of pay of Rs.....of my substantive / officiating post mentioned below till .....20.....

Signature :

Name :

Station: Designation :

Date : Officer/Dept.:

\* To be scored off if not applicable

**DECLARATION**

I, ..... do hereby undertake to refund excess payment if any drawn due to wrong fixation of my pay in the revised scale of pay as per my above option.

Signature :

Name :

Station: Designation :

Date : Office/Dept. :

**Note :** All employees other than self drawing officers shall submit option to the Head of Office / Drawing Officer concerned. The self drawing officers shall forward their option to the Finance Officer.

**UNIVERSITY OF KERALA**

<b>EMP ID</b>

**FORM OF OPTION**  
(Refer G.O. (P) No.86/2011 dtd. 26.02.2011)

\* I, ..... hereby elect to the revised scale of Rs.....with effect from .....

or

\* I, ..... hereby elect to continue in the existing scale of pay of Rs.....of my substantive / officiating post mentioned below till .....20.....

Signature :

Name :

Station: Designation :

Date : Officer/Dept.:

\* To be scored off if not applicable

**DECLARATION**

I, ..... do hereby undertake to refund excess payment if any drawn due to wrong fixation of my pay in the revised scale of pay as per my above option.

Signature :

Name :

Station: Designation :

Date : Office/Dept. :

**Note :** All employees other than self drawing officers shall submit option to the Head of Office / Drawing Officer concerned. The self drawing officers shall forward their option to the Finance Officer.